

### Credit Card Payment Authority Form

**Instructions:**

1. Print the following two pages
2. Fill in all the relevant details, sign and date the form
3. Send via facsimile the completed **two (2) pages to (03) 8622 1250**.

If you have any questions with respect to the completing this authority form please call Praemium on (03) 8622 1230.

#### DETAILS - CLIENT AND CHARGES

<b>Customer Name as it appears on the Tax Invoice:</b>	
<b>Tax Invoice Reference Number:</b>	
<b>Amount payable:</b>	\$
<b>Request for credit note in cases where the full tax invoice amount is not being paid</b> <i>(please provide detailed reasons)</i>	
<b>Name of client's Authorised Representative:</b>	
<b>Contact number:</b>	(    )
<b>Date:</b>	_____/_____/20

The person referred to in this document as the client's Authorised Representative hereby authorises Praemium Limited (or its related bodies) to deduct the amount from the credit card, details of which are set out on page 2 of this document.

Praemium will not record or store credit card information once payment has been approved. Accordingly, it is acknowledged that the credit card information provided to Praemium Limited on page 2 of this document will be handled in accordance with the Privacy Act 1988 and the National Privacy Principle and destroyed in a safe and secure manner once payment has been approved.

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Signed

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Print Name:

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Date

<b>CREDIT CARD DETAILS</b>	
<b>Type of credit card:</b>	Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> Amex <input type="checkbox"/>
<b>Name on Credit Card:</b>	
<b>Credit Card Number:</b>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
<b>Credit Card Expiry Date:</b>	_____/20
<b>Amount:</b>	\$
<b>Praemium will not record or store the credit card information provided above. The information provided in this table will be handled in accordance with the Privacy Act 1988 and the National Privacy Principle and destroyed in a safe and secure manner once payment is approved.</b>	